

**VILLAGE WEST INCORPORATED  
PRIVATE RENTAL AGREEMENT**

Renter's Name (Village West Member): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Date you wish to rent the pool: \_\_\_\_\_

Time period (between the hours of 8:00 p.m.-11:00 p.m. only) \_\_\_\_\_

Number of guests: \_\_\_\_\_

**TERMS AND CONDITIONS OF USE**

1. Village West Pool may be rented any night during open season between the hours of 8:00p.m.-11:00p.m. Rental agreements are not valid until signed by an Executive Board Member and the rental fee and security deposit have been paid.
2. The reservation must be made at least one week in advance. This form must be completed and given to either an Executive Board Member or the Pool Manager. You will be contacted by a Board Member and notified as to whether the date is available and what the total costs will be.
3. The hourly rate is \$150, with a two hour minimum. Two lifeguards will be provided for up to 75 guests. Fairfax County Code requires an additional lifeguard for more than 75 guests. If you will be having more than 75 guests, an additional lifeguard will be hired at the rate of \$50 per hour.
4. A security deposit of \$300 must be provided. This will be returned within seven days of the event if the pool facilities or property have not been damaged by the attendees and if the grounds are vacated by 11:00 p.m., the facilities are left clean and free of trash and debris, all lounge chairs are returned to their normal position and no additional clean up or work is required by Village West Pool. Should any pool facilities or property be damaged, the cost to repair or replace the damaged property shall be deducted from the security deposit. If any damage caused by an attendee is greater than \$300, the Renter shall be responsible for the additional cost.
5. The rental fee must be paid in full to secure use of the facility. This fee will be refunded only if inclement weather or mechanical problems cause the pool to close. As required by Fairfax County Code, the pool may not remain open in the event of thunder, lightening, or severe rain.

6. You may cancel your reservation up to one week in advance of your event with no penalty. Any cancellation made within one week of the reservation will forfeit the security deposit.
7. You will be responsible for contacting the Pool Manager at 703-451-9886 before 6:00 PM if the weather is bad on the day of your reservation. A decision will be made whether to have the pool party as planned or to cancel the reservation.
8. Only members in good standing of Village West may rent the pool. The Renter must be at least 21 years of age and must be present during the entire event. The Renter is responsible for the conduct and behavior of the attendees. Events for children and teenagers must have at least one parent present for every 10 children attending the function and must also be in attendance for the entire function.
9. The Renter must insure that only invited guests attend the event. The Renter must remain in the pool office or entrance at the beginning of the function and admit only those individuals invited. If the actual number of attendees exceeds the number of guests provided on this form, and the maximum lifeguard coverage is exceeded, the Renter will be asked to reduce the number of guests immediately or close down the function.
10. The reserving party may not charge an admission fee to enter the pool.
11. Renters may serve food and non-alcoholic beverages at their event; however **GLASS CONTAINERS ARE NOT PERMITTED** on the premises and cooking may only be done in the pavilion area. Grills may be used, but are not to be moved from their present location. Drinks must be served in paper or plastic cups or cans and properly disposed of. It is the responsibility of Renter to clean up the entire pool area and take trash out to the dumpster. **NO FOOD OR BEVERAGES ARE ALLOWED IN THE POOL.**
12. **Possession or consumption of alcoholic beverages anywhere on Village West property is PROHIBITED.**
13. Village West Pool is a non-smoking facility. Smoking is not permitted anywhere on the property.
14. Bands are NOT PERMITTED at the swimming pool. Electronic music boxes are permitted at a REASONABLE volume.
15. Guests MUST OBEY POOL RULES AT ALL TIMES. Swimmers MUST wear swimsuits. Street clothes or cut-offs will be not be permitted in the pool.
16. Floatation devices such as rafts and noodles are permitted in the pool at the lifeguard's discretion.
17. All persons must vacate the property no later than 11:00 p.m.

18. Village West reserves the right to terminate the event without a refund should the Renter and/or the attendees fail to obey the lifeguard's instructions, engage in unsafe behavior, violate pool rules, bring alcoholic beverages on to the property, use vulgar language, or otherwise conduct themselves in an unsafe or inappropriate manner.

14. The Renter and attendees shall hold harmless, defend, release, and indemnify Village West, Incorporated against any suits, liabilities, claims, demands, or damages, including, but not limited to, personal injuries and attorney's fees, arising from Renter's use of the property and exercise of the license under this Agreement. The indemnity and release provided herein shall survive the termination or avoidance of this agreement.

I HAVE READ AND THOROUGHLY UNDERSTAND AND AGREE TO ABIDE BY ALL THE RULES AND REGULATIONS SET FORTH IN THIS AGREEMENT. I UNDERSTAND THAT FAILURE TO ABIDE BY THESE RULES AND REGULATIONS WILL RESULT IN THE TERMINATION OF THIS AGREEMENT:

NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

DATE: \_\_\_\_\_

Amount Due: \_\_\_\_\_ (Minimum two hour rental \$300)

Deposit Due: \_\_\_\_\_ (\$300) A separate check or credit card number

Total Amount Paid: \_\_\_\_\_

Fees can be paid by Cash \_\_\_\_\_ Check \_\_\_\_\_ or  
Credit Card # \_\_\_\_\_ Expiration \_\_\_\_\_

Name on the Credit Card \_\_\_\_\_ (must be a member of  
Village West Pool)

Approved by Board Member: \_\_\_\_\_  
Name & Signature

Date of Approval: \_\_\_\_\_

